

Title: Job Description Production Supervisor - Plastics
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JOB DESCRIPTION

Position:	Production Supervisor - Plastics
Department:	Operations - Manufacturing

Job Description Summary:

The Production Supervisor is responsible to oversee plastic part production in the manufacturing department.

Primary Responsibilities:

The following is a summary of the essential functions for this job. Other Duties may be performed, both major and minor, which are not mentioned below. Specific activities may change from time to time.

1. Supervise and provide technical guidance to the production team.
2. Oversee the plastics production process; Develop and document effective processes to manufacture plastic parts that meet design and quality requirements.
3. Schedule and release work orders.
4. Work with the Assembly department to ensure on time delivery.
5. Troubleshoot non-conforming parts, perform root cause analysis and implement corrective action as needed.
6. Develop and implement processes for prototype parts and tool try outs.
7. Responsible for the life cycle of plastics equipment and ensure all preventative maintenance and calibration is completed as needed.
8. Recommend new equipment to meet the company needs and equipment obsolescence.
9. Assist in programming of injection molding robots for part removal, overmold and in-mold label installation as well as interaction with advanced automation systems.
10. Collaborate with Electrical, Mechanical, Mold Design, Software and Quality Control teams.

Qualifications:

1. Requires a Bachelors Degree with a minimum of 5 years injection mold management experience. On-the-job experience may be considered in place of educational requirement.
2. Experience with electric injection-molding machines and processes, preferred.
3. Experience with programmable robots, and other production automation, preferred.
4. Proficient with Windows Office products (Word, Excel, Visio, Outlook, PowerPoint).
5. Has working knowledge of commonly used drafting concepts, protocol, and procedures. Familiarity and knowledge of ASME Y14.5 preferred.
6. Previous electromechanical assembly, motion control and automation design experience a plus.
7. Strong multi-tasking skills. Completes several concurrent tasks in an efficient and accurate manner.
8. Time management and estimation skills for providing management with accurate schedule requirement for project fulfillment. Must rely on extensive experience and judgment to plan and accomplish goals in a variety of tasks.
9. Experience working in fast pace, high change environment, with limited supervision: self-starter.
10. Strong attention to detail with excellent prioritization and follow up skills.
11. Possess leadership skills and ability to be led in a manner that is healthy to our positive and productive work environment.
12. Emphasizes personal and professional growth. Keeps knowledge and skills current.
13. Ability to be part of team in order to produce quality materials within tight timeframes.

14. Must have excellent written and oral communication skills, and able to read and write in English.
15. Authorized to work in the US.
16. Be able to perform basic physical tasks such as lifting 25lbs, reading, nimbleness of hands for typing and writing.

Salary Range
DOE

US Digital is looking for individuals who are highly skilled, diligent, practical, productive, reliable, inventive, self-motivated, patient, conscientious, continually learning, problem solvers, organized, cooperative, flexible and positive.

Internal applicants must:

- Be in current position for 1+ year
- Meeting or exceeding current department expectations
- Have manager approval and support before applying
- Meet required job description qualifications

BENEFITS

Health, Dental, 401k with Matching, Profit Sharing, Vacation, and a Great Place to Work!

TO APPLY:

Submit application and resume. Process can be found at www.usdigital.com/careers

EEO/AA employer M/F/D/V, E-Verify Participant